

## You have the right when asking for food assistance:

1. To get a food assistance Supplemental Nutrition Assistance Program (SNAP) application:
  - a. at any local social services office, including Hanover Department of Social Services' (HDSS) two offices at 12304 Washington Hwy., Ashland, VA 23005 or 8475 Bell Creek Road, Mechanicsville, VA 23116;
  - b. online at CommonHelp <https://commonhelp.virginia.gov/access/> ; or
  - c. by calling HDSS at (804) 365-4100, and we will mail one to you the same day you request it, you may return it by mail, at one of the offices, or by fax at (804) 365-4110
2. To file an application the same day you contact the agency. You may return the application to the agency either in person, through an authorized representative, fax, mail, or by completing an online electronic application at CommonHelp <https://commonhelp.virginia.gov/access/> .
3. To know that separate rules exist for the food assistance program SNAP (formerly known as the Food Stamp program) and other benefit programs, so you should apply even if other programs have limitations.

