

# Annual Report

# 2014

**Strong Partnerships  
Create Safe Communities**



**HANOVER COUNTY  
SHERIFF'S OFFICE**  
Colonel David R. Hines, Sheriff



# Table of Contents

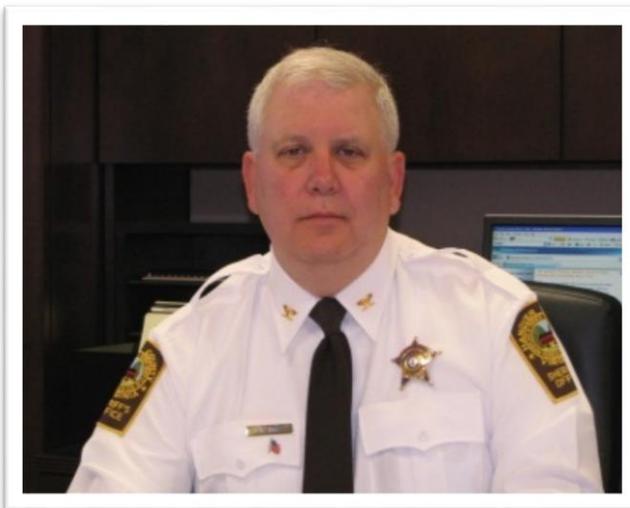
Letter from the Sheriff .....	2
Vision and Mission Statement .....	4
About the Hanover County Sheriff's Office.....	5
Executive Staff Chart.....	6
Administrative Services Chart.....	7
Accreditation .....	7
Outside Awards/Budget and Planning .....	8
Court Services Unit .....	9
Crime Prevention .....	10
Criminal Intelligence Unit/ Crime Management Initiative .....	12
Fleet Management.....	13
Information Technology/Purchasing and Payroll .....	14
Personnel.....	15
Awards .....	16
Records Unit .....	17
Training Unit .....	18
Academy.....	19
Volunteers .....	20
Volunteer Academies .....	22
Explorers .....	24
Crime Rates .....	25
Uniform Patrol Operations.....	27
Safe Streets Unit/Youth Services Unit .....	30
Special Teams .....	32
Animal Control.....	38
Investigative Operations .....	40
Vice/Narcotics Unit.....	42
Street Crimes Unit .....	43
Professional Standards and Risk Management .....	44
Retirements and New Faces.....	45
Community Involvement.....	47
National Night Out .....	48
Citizens Advisory Board .....	49
Hanover County Sheriff's Office Foundation.....	50
Fall Fellowship Festival .....	51
2014 Photos .....	52

### Letter from Colonel David R. Hines

The merit of a successful law enforcement agency is dependent on the character of the individuals within that organization and their connection to the community they serve. Every day, the dedicated men and women of the Hanover County Sheriff's Office demonstrate character, commitment and passion in providing exceptional service to our citizens. Their professionalism and compassion in performing their duties in partnership with our community are unequalled in the law enforcement profession. As such, we are extremely proud to present the *Hanover County Sheriff's Office 2014 Annual Report* for your review.

There is a great sense of excitement and momentum as we reflect on 2014! Growing community partnerships and innovations in the areas of crime prevention continue to shape the way we serve and in some ways reflect unprecedented levels of success, such as the historically high overall crime clearance rate of 70%. This momentum is redefining itself and expanding at a healthy pace, thanks to the generosity and commitment of our volunteers, employees, and community partners.

Some of these services are measured in analysis and performance measures. Our crime rate, which is a measurement of crime incidents per 100,000 population, was the lowest rate at 1,049 since I have been your Sheriff. It reflected not only the



continued lowest rate in the region, but a continuing trend of reduction during my first full term in office.

Index crimes are also used to compare to regional, state and national statistics. They are defined as the eight crimes the FBI uses to produce its annual crime index. These crimes include homicide, forcible rape, robbery, burglary, aggravated assault, larceny, motor vehicle theft and arson. We saw a slight decrease in index crimes by 0.4% in 2014, performed 64,109 responses and, as previously mentioned, maintained a record high overall crime clearance rate of 70%.

In 2014 we also continued to work very closely with faith, business and community leaders in an effort to enhance partnerships and service to our community. Worship Watch, similar to the Neighborhood Watch and Business Watch programs, was created to further partner with our faith community.

## Annual Report - 2014

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We also held a Community Drug Forum in partnership with our schools, businesses, parents, youth and community leaders in an effort to capture the perspective of drug awareness with our youth.

In addition, the Fall Fellowship Festival, a celebration of community partnerships, was held at the county government complex in October with over 5,000 in attendance. This celebration was the result of a two-year community initiative which highlighted the many wonderful county and community organizations whose "behind the scenes" services contribute directly to the successes we experience as a Sheriff's Office and make Hanover County a truly great place to live, work and raise a family.

These are just a few snapshots of the accomplishments and successes that would not be possible without the established partnerships we have in our community and the dedication and commitment of the men

and women of the Hanover Sheriff's Office. I believe strong partnerships create safe communities, and that belief continues to be our guiding principle.

The Hanover County Sheriff's Office has a long-honored tradition of serving its citizens with pride and distinction. Since its formation in 1721 to present day, the foundational principal has always been the safety of our citizens. That principle, coupled with our commitment to always improve quality of service, makes Hanover County a preferred location to live and work.

I'm proud to serve as the Sheriff of this exceptional organization and am humbled to work with outstanding professionals, both within the community and the Sheriff's Office, who make each day count and daily preserve the integrity and honor of the law enforcement profession.

Sincerely,



Colonel David R. Hines, Sheriff

# Annual Report - 2014

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## **VISION**

*To make Hanover County an environment where crime cannot flourish.*

## **MISSION STATEMENT**

*Continuing the partnership with our community, we, the members of the Sheriff's Office, promise to provide all citizens with the highest degree of protection for their lives and property and to develop community responsibility directed at reducing crime and enhancing safety through problem solving tactics.*

## **VALUES THAT GUIDE OUR ACTIONS**

### **COMMITMENT**

To the proactive prevention of crime in our county by achieving a close working association with all citizens and businesses in eliminating the opportunities for crime and serving as the catalyst for solving problems, thereby reducing fear within the community.

### **PROFESSIONALISM**

In our response to the needs of the citizens and community, professionalism is achieved through training, education, commitment, and acting within the rule of law.

### **COMPASSION**

In our response to victims and others in need. We care about the needs of our community and strive to understand and appreciate the point of view of each citizen and merchant by treating everyone with fairness, respect and sincerity.

### **HONOR**

As it is displayed in the integrity of our employees, the trust we place in each other, and the respect we earn from and give to our citizens.

### **ACCOUNTABILITY**

As we hold ourselves to the highest standards of conduct in performing our service to the community, embracing the ideals of our Constitution and a democratic society.

## **OUR MOTTO**

***CONTINUING TO BE A PART OF, NOT APART FROM, THE COMMUNITY***

# Annual Report - 2014

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## General Information about the Sheriff's Office

The Hanover County Sheriff's Office has been guarding the safety of our community since 1720, making us one of the oldest law enforcement agencies in the nation.

The Hanover County Sheriff's Office is the principal provider of law enforcement for the County of Hanover. The Sheriff's Office also provides court room security and civil processes through our Court Services Unit. These services are provided to a population of just over 100,000 citizens who reside within the 472 square miles of the county.

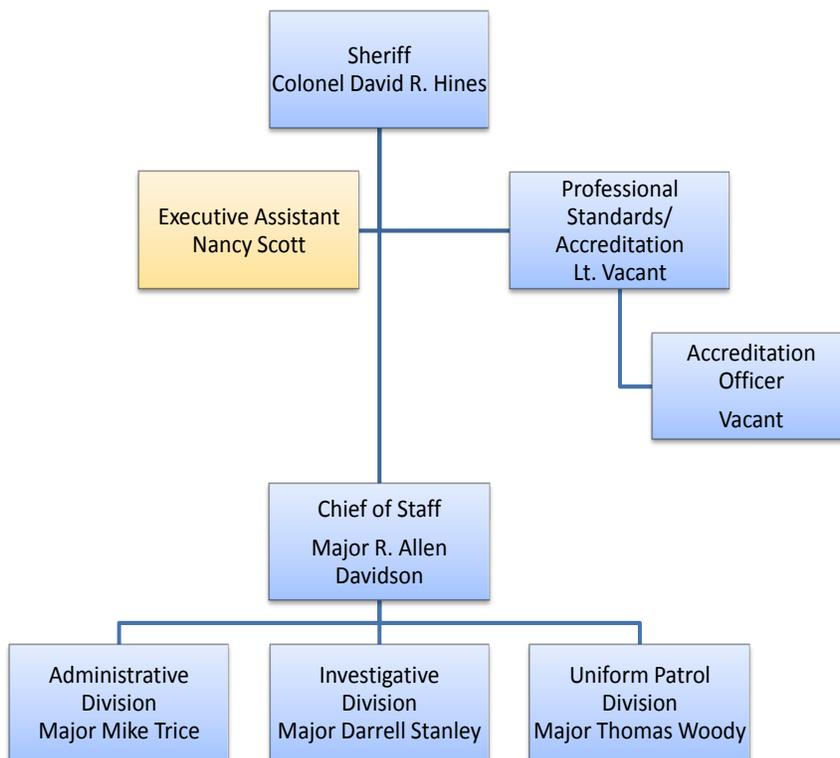
The Hanover Sheriff's Office is internationally accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA) and state accredited by the Virginia Law Enforcement

and Professional Standards Commission (VLEPSC). The Sheriff's Office partners with and maintains membership in many professional organizations, among them the FBI National Academy Associates (FBINAA), Professional Executive Leadership School (PELS), Virginia Association of Chiefs of Police (VACP), International Association of Chiefs of Police (IACP), National Sheriff's Association (NSA), the Virginia Sheriff's Association (VSA), and the National Organization of Black Law Enforcement Executives (NOBLE). Under the leadership of Colonel David R. Hines, the Sheriff's Office continues to be one of the most respected and professional law enforcement agencies in the Commonwealth and the nation.





## Executive Staff

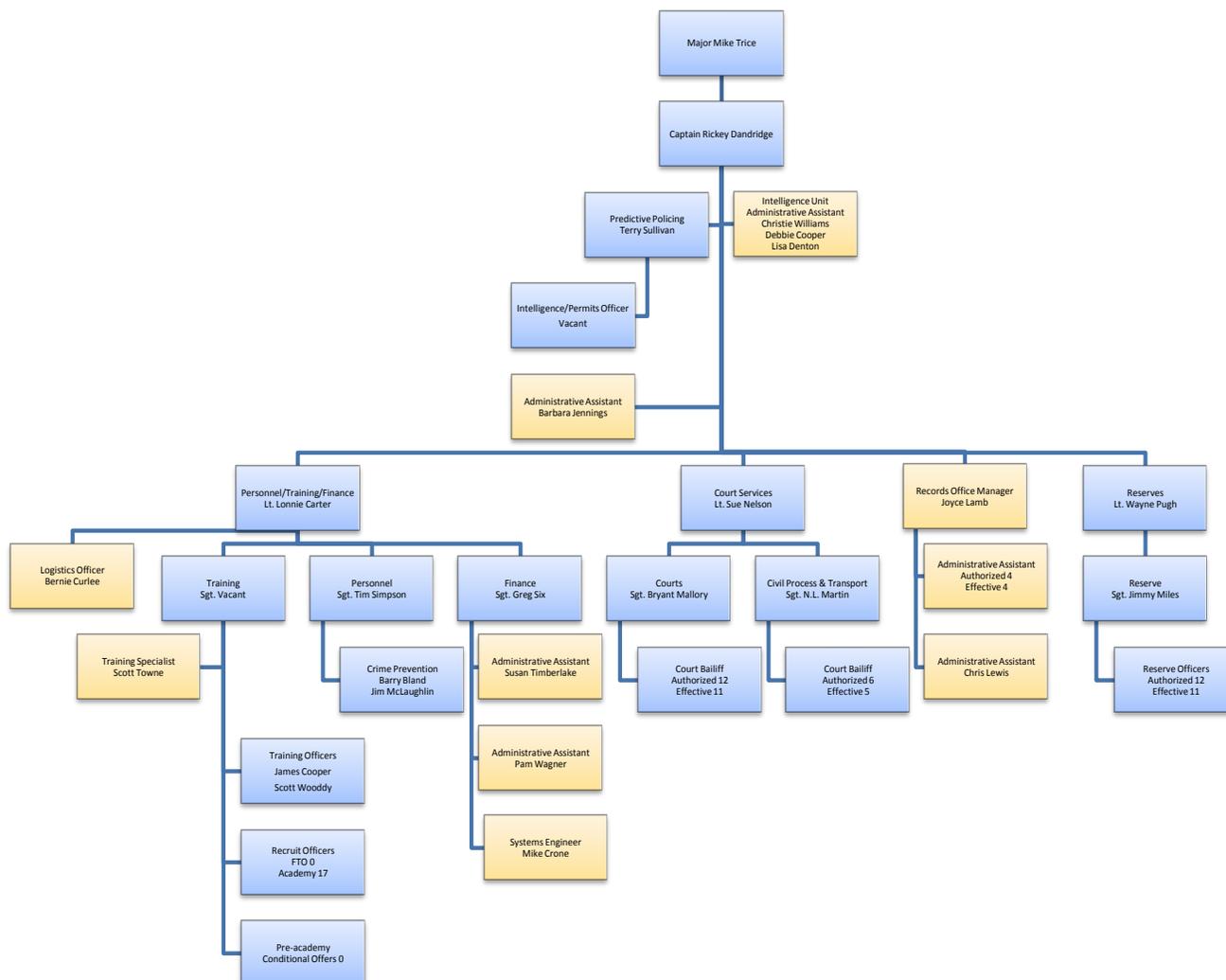


Colonel David R. Hines, Major R. Allen Davidson (Chief of Staff), Major Michael J. Trice (Administrative Operations), Major Thomas M. Woody (Uniform Operations), and Major Darrell A. Stanley (Investigative Operations) along with a Lieutenant

(Professional Standards and Risk Management) and Mrs. Nancy B. Scott (Executive Assistant to the Sheriff) make up the Executive Staff.

# Annual Report - 2014

## Administrative Services



### Accreditation

The Hanover County Sheriff's Office has been a fully accredited agency since 1998. Law enforcement accreditation is a voluntary process in which agencies agree to comply with professional "best practice" standards as defined by the accrediting body. Compliance with these standards serves as a commitment to professionalism.

Our agency proudly holds the status of dual accreditation. State accreditation by the Virginia Law Enforcement Professional Standards Commission (VLEPSC) occurs every four years. International accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) occurs every three years.

## Annual Report - 2014

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The Sheriff's Office had its VLEPSC on-site assessment on January 27-29, 2014. The Sheriff's Office was found in compliance with all 187 standards applicable to the agency. Colonel Hines and members of his staff appeared before the Commission



on May 15, 2014, when the Commission awarded the Sheriff's Office with its fourth Certificate of Accreditation. The lead assessor, Captain James E. Richardson of the York-Poquoson Sheriff's Office, stated "The assessment team was impressed with the Hanover County Sheriff's Office and the professionalism of both its sworn and non-sworn members. This agency clearly demonstrates a high level of commitment and dedication to law enforcement and the needs of the citizens they protect and serve."

### Outside Agency Awards and Recognitions

**Valor Awards** – The Richmond Retail Merchants Association recognized Deputy Kevin Ayres with a Bronze Valor Award for his courageous actions on August 30, 2013, when he entered a dangerous crash scene to rescue an injured motorist.

**VACP Lifesaving Awards** – The Virginia Association of Chiefs of Police and the Virginia Police Chiefs Foundation presented Deputy Kevin Ayres with this award in recognition of his actions on August 30, 2014.



### Budget and Planning

The Law Enforcement, Court Services and Animal Control budgets are managed by the Budget and Planning Sergeant. In addition,

the Sergeant oversees the Purchasing, Payroll and Information Technology sections within the Administrative Division.

## Annual Report - 2014

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The Budget and Planning Sergeant is responsible for submitting budgets for three departments: Law Enforcement, Court Services and Animal Control. Each year, the Sheriff seeks input from divisions under his command for budgetary requests to coincide with our own 5-year staffing and equipment plans. In 2014, we saw an increase in appropriated funding for new personnel and needed equipment that has become out of date since the recent downturn in the economy.

In 2014, the Sheriff worked with the Board of Supervisors to develop new 5-year staffing and equipment plans, which would provide for additional law enforcement

### **Court Services**

The Court Services Unit provides essential security functions that provide for the personal safety and security of judicial personnel, attorneys, jurors and the public who enter the courthouses and the complex. Our deputies are responsible for care, control and movement of jurors during all jury trials. Our deputies provide security for all six Hanover courtrooms: Circuit, General District and Juvenile and Domestic Relations. Circuit Court basement runs every Monday, Tuesday and Friday. General District Court basement holds court every fourth Monday. Juvenile and Domestic Relations District Court basement holds court on Tuesday, three days a week in even months and two days in odd months. The Court Services Unit continues to maintain good working relationships with all five judges and substitute judges who preside over the courts in Hanover County.

positions and up-to-date equipment in the next five years. There have been no new positions added to these departments in the last five years and in some cases, positions have been eliminated.

The Budget and Planning Sergeant is tasked with seeking alternative methods of funding for personnel and equipment through federal, state and private grant organizations. Our budgetary process serves our citizens well as we identify challenges facing our community and craft strong solutions.

The Court Services Unit is responsible for all civil process. Duties for civil process services include, but are not limited to, warrant in debts, warrant in detinues, subpoenas, criminal and civil show causes, levies, enforcement of court orders, legal papers, documents and the execution of judgments as well as protective orders when the parties are present in court. The unit also serves DMV notices, bills of complaint and other notices. Deputies are also responsible for the execution of evictions as well as the safety of all involved.



## Annual Report - 2014

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The Court Services Unit is responsible for the transportation of prisoners to and from courts, jails and surrounding jurisdictions. Officers transport prisoners to and from court from federal institutions and mental facilities and are responsible for extraditions of prisoners from anywhere in the country. The unit transports juvenile prisoners to and from courts, detention facilities and surrounding jurisdictions. Deputies also transport mental subjects to any hospital or facility located in Virginia, when a Temporary Detention Order has been issued.

In 2014 the Court Services Unit served 26,146 civil papers and conducted 1,870 transports of adults and juveniles to multiple facilities throughout the state. Officers transported 20 adult prisoners on

### Crime Prevention

The Crime Prevention Unit provided programs to citizens of all ages in the areas of crime prevention and safety in 2014. The main citizen concerns have been speeding in the neighborhoods, disruptive juveniles in neighborhoods, identity theft, home/personal safety, and thefts from unlocked vehicles.

The Neighborhood Watch Program has continued to increase this year to 137 programs. We published the Neighborhood Watch quarterly newsletter and coordinated the Neighborhood Watch quarterly meetings. We attended 87 Neighborhood Watch related meetings this year and sent over 20 email notifications to our members. We are working with other areas that are trying to start up watch programs in their

out-of-state extraditions. The unit transported 105 mental subjects to different facilities throughout Virginia. Deputies spent 383 hours on transports and traveled 112,634 miles. The total number of evictions for 2014 was 271.

The Court Services Unit has two recruits in the Basic Academy for the Sheriff's Office. The unit has six court aides that work the doors of both courthouses, helping to ensure the safety of all those who enter, as well as four volunteers who help with the clearing of civil process returns. The unit continues to maintain a professional working relationship with the public, all law enforcement agencies and correctional facilities.

communities. We also attended 32 Business Watch meetings during the year and sent over 20 email notifications to our Business Watch members. During the year, 97 security assessments were conducted for businesses in the county. The security assessments included all the county public schools as well as several of the county buildings.

New in 2014 is the Worship Watch program, which is similar in nature to Neighborhood Watch.

Worship Watch meetings were held to describe the partnerships between the



## Annual Report - 2014

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Sheriff's Office and the faith communities, including safety programs and security assessments from the Sheriff's Office to the churches and also emergency planning for communitywide situations where assets from the faith communities could be utilized to aid those in distress during and after an emergency. Thirty-one Worship Watches have been established.

The unit also worked closely with local banks, such as the Hanover Bankers' Fraud Group, which met two times, and with the apartment complexes through the Hanover Housing Coalition, which continues to grow.



The coalition meets every other month to discuss different topics, and informational speakers are invited to each meeting. Presentations included "Code Enforcement," "State of the Sheriff's Office," "Predictive Policing," "Office Safety," "National Night Out," and "Service Animals in Public Housing."

The unit was responsible for making public service announcements throughout the year on topics of safety and area crime trends along with giving 222 presentations/displays



on crime prevention to approximately 37,574 attendees. A total of 721 children were

fingerprinted with the help of McGruff and the Explorers.

The unit conducted 104 security assessments based on Crime Prevention Through Environmental Design (CPTED) for schools, businesses, churches, and residences within the county. The Crime Prevention specialists conduct security assessments every year at all 25 Hanover County schools to assess not only their security, but their safety while students, staff, and visitors are arriving, attending and leaving schools. We met with each principal of each school to explain the importance of the assessments. In October, we conducted an assessment of the School Board office at the request of the newly appointed Safety and Hearing Officer. We reviewed 70 CPTED plans from the Planning Department.

Working closely with the Patrol Division, the unit coordinates the Adopt-A-Senior Program. We had another successful senior



turkey dinner, delivering 22 turkey dinners sponsored by the Mechanicsville Rotary Club. We sponsored the Adopt-A-Senior Christmas celebration again this year as well, partnering with the Ashland First Baptist Church for the event. The seniors

## Annual Report - 2014

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received gifts from the EVB Bank Angel Tree, fruit baskets from EVB, and goodie bags from the Hanover/Ashland TRIAD.

The unit partnered with the Rutland Kroger again this year to conduct a crime prevention event in their parking lot during crime prevention month (October). The event on October 11 included two Shred-It

### **Criminal Intelligence Unit**

The Criminal Intelligence Unit consists of a Sergeant, a permits officer and three civilian analysts. The analysts serve as support persons to assist in identifying who is committing crimes, how, when, where and why. They then provide intelligence to support investigative or patrol operations through response or proactive enforcement. As part of this, analysts produce profiles of crime problems and individual subjects and produce both strategic (overall, long-term) and tactical (specific, short-term) assessments. These assessments can serve as profiles to both monitor and predict crime, aiming to move policing from "reactionary" investigation to "proactive" investigation.

New technologies continue to better equip the Intelligence Unit with capabilities designed to achieve these goals. Recently the addition of new Global Information System (GIS) software customized to fit our predictive policing models is moving towards that goal. In 2014 the Intelligence Unit produced four predictive probability

### **Crime Management Initiative**

The Crime Management Initiative (CMI) is an information-sharing initiative instituted in

trucks. Over 125 cars come through the line to dispose of their documents, and a total of 3,500 lbs. of personal documents were shredded.

Throughout the year, the unit also coordinated 229 ride-alongs for citizens who wished to ride with patrol deputies.

reports identifying the forecasted locations of potential criminal activity. In each of the forecasts, crime events occurred within 500 yards of the identified areas and, in one incident, suspects were arrested in the act of breaking into a car.

As our technology advances, we hope to provide even further detail and additional success stories. This information can serve to act as a valuable tool in anticipating areas of increased calls for service or potential criminal activity

Along with predictive probability reports, this unit produces weekly and monthly crime reports, assists in developing crime prevention initiatives while handling daily requests from sworn officers to compile flyers and intelligence packets. This unit is proactively involved with regional and national intelligence networks and reports out on emerging crime trends that may impact our community.

2005. Command and field level supervisors meet every two weeks to share intelligence

## Annual Report - 2014

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and strategies related to contemporary community issues and crime trends. The creation of each one-hour meeting agenda is a collaborative effort of the three divisional captains.

CMI is a multifaceted system for managing response operations and sharing intelligence and is a platform which includes other response or enforcement disciplines. It is an innovative management process, system, and strategic methodology that assists the Sheriff's Office in achieving its mission and goals.

During each one hour session, performance indicators and applicable intelligence is

### **Fleet Management**

The process of acquiring, equipping and maintaining our vehicles is an essential but costly function within the agency. Management of our fleet is a 24/7 operation that requires constant oversight. A part-time Logistical Support Specialist, with the assistance of two volunteers, coordinates many of the day-to-day operations of our fleet. The fleet falls under the command of the Administrative Division and is supervised by the Support Services Lieutenant.

In 2012 the Sheriff's Office began deployment of the new Police Interceptor as a replacement to the Crown Victoria. During 2014 this transition has continued as we move towards total deployment for the Patrol Division. The Sheriff's Office has also began to transition from the Ford Explorer to the Ford Police Interceptor Utility vehicle

reviewed critically for opportunities for improvement and tactical responses. This information is shared with other agencies such as the Fire Marshal's office, county code enforcement and the Commonwealth Attorney's Office, creating a comprehensive response to crimes which stretch across disciplines.

During CMI meetings, participants are encouraged to be inventive in creating strategies, allocating resources, and deploying personnel while holding a level of accountability for confronting the problems of crime proactively.



for Youth Services and will look to place some of these vehicles into the Patrol fleet in 2015. The Police Interceptor AWD vehicles have proven to be a valuable asset during periods of inclement weather. As we move forward, the replacement of existing Crown Victorias with the Police Interceptor Sedan and Utility will be based on many factors to include vehicle year, mileage, maintenance history, overall condition and assignment. We will continue to monitor our fleet and associated equipment to ensure that we are using all of our resources to their fullest potential.

# Annual Report - 2014

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## Information Technology

The Information Technology Unit is composed of one non-sworn systems engineer. The unit is responsible for research, development and implementation of the Sheriff's Office information systems. The systems engineer creates and manages databases and ensures the security of electronically stored information. This unit provides technical support for our network computers as well as for our 156 mobile data terminals.

In 2014, the unit was responsible for:

- ❖ Installation of an in-building repeater system for Verizon Wireless network coverage.
- ❖ Continued integration of SharePoint into Sheriff's Office operations.
- ❖ Expansion of wireless access points at the Sheriff's Office firing range facility.

- ❖ Continued maintenance of our volunteer database to track statistical information.
- ❖ Continued modification of our departmental lists database to record personnel information.
- ❖ Completion of the transition of all Xerox copying machines to RICOH network-enabled machines, saving money on toner and maintenance repairs.
- ❖ Replacement of Investigative mobile data terminals to tablet-configured devices.
- ❖ Creation of a department-issued cellular phone database.
- ❖ Reconfiguration of cellular phone billing subaccounts to track expenditures by divisions within the agency.

## Purchasing and Payroll

Purchasing and Payroll are part of the Administrative Division under Budget and Planning. While each has a separate function, the two non-sworn members are trained to perform the basic duties of the other in the event one of them is absent.

These two functions support the various service objective needs of personnel by making acquisitions, supporting allocation of the Sheriff's Office available resources, processing financial transactions and providing information and analysis as a basis for decision making.

The Purchasing administrative assistant is responsible for the procurement and inventory of agency property and equipment. This includes meeting with vendors, accepting bids, receiving shipments and maintaining the property room. Perhaps most importantly, this position helps to keep all sworn officers uniformed and properly equipped to perform their duties.

The Finance administrative assistant is responsible for entering payroll information twice a month for the Sheriff's Office. She also manages the payroll documentation needed for new hires, separations, payroll

## Annual Report - 2014

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deductions, career development and personnel changes. While using an automated system, she accounts for all leave including vacation, sick, family, military and overtime. She processes all invoices/POs received weekly, all restitution payments, and Freedom of Information Act payments and manages donations made to

### Personnel

Under the leadership of the Support Services Lieutenant, the Personnel Sergeant and an administrative assistant are responsible for a number of functions. Beginning with recruitment, this unit facilitates the application process, testing, oral interviews and the background investigations of potential employees. The unit is responsible for maintaining medical records, employee evaluations, random drug screens, workers' compensation records, performance evaluations, secondary employment, promotions, career development, awards ceremonies, internship program, and the marquee information center. All of these functions must be done in compliance with federal labor standards.

In 2014, the Personnel Unit received 717 employment applications for sworn positions and facilitated two sworn hiring processes, eventually hiring 26 officers. Two civilian processes were also held during the year in which 50 applications were received for the position of Systems Engineer, after which one civilian was hired. The unit held four separate hiring processes for Animal Control, resulting in the hiring of one animal control officer and two kennel attendants.

the DARE, Project Lifesaver and Explorer programs. This position also processes the State Compensation Board budget on a yearly basis and reports eligible for reimbursement to the county. Lastly, she meets with county and state auditors as needed.

Also, nine college students participated in the internship program.

In 2014, the Personnel Unit participated in four college career fairs, including Virginia Commonwealth University (VCU), Virginia State University (VSU), Virginia Union University (VUU), and J. Sargeant Reynolds Community College as well as a career fair at Hanover High School on Martin Luther



King Day and an additional high school career fair. The Sheriff's Office has continued in its efforts to recruit minority applicants by attending these job fairs and promoting the department through employment opportunities and internships.

# Annual Report - 2014

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## Sheriff's Office Awards

An annual awards ceremony is held in March, followed by a reception at the Hanover Tavern graciously sponsored by the Hanover Association of Businesses and

Chamber of Commerce (HABCC) and community supporters. Below are the names of those individuals recognized for their accomplishments in 2014:

**Officer of the Year:** Kevin LaPlaga

**Rookie of the Year:** Troy Payne

**Reserve Officer of the Year:** Joseph Strohman

**Animal Control Officer of the Year:** Michael Mathews

**Explorer of the Year:** Andrew Cunningham

**Volunteers of the Year:** Rose Foxworth, Thomas McKittrick

**Purple Heart:** Donald Fein

### Excellent Service:

Scott Bohannon  
Matthew Gay  
Andrew Hoehl  
Lowell Lantz  
David Parrish  
Christopher Stem  
Tony Wayne

Danny Crumpler  
Chad Harvey  
Van Jenkins  
Matthew McGrain  
Mark Segal  
Robert Stevens  
Shane Wickham

Steven DiLoreto  
Charles Hoakiko  
David Klisz  
Patrick Murphy  
Zachary Stellwag  
Steven Tomlinson

### Meritorious Service:

David Barton  
Danny Crumpler  
Randy Jones  
Mark McCormack  
Robert Stevens  
Christie Williams

Jason Bonifacio  
Robert Hess  
Matthew Keeley  
Lee Norman  
Terrence Sullivan  
Jeremy Williams

Stephen Crowe  
Van Jenkins  
Brian Lecarpentier  
Nicholas Pugh  
Steven Tomlinson

### Unit Citation:

Edward Smith  
Heath Brannagan  
Christopher Davis  
Hazen Dunfee  
Kevin LaPlaga  
Christopher Stem  
Richard Wilson

#### *General Investigations:*

Michael Brown  
Michael Burch  
Steven DiLoreto  
Andrew Hoehl  
Matthew McGrain  
Michael Tiller  
Beth Cary

David Wright  
Thomas Claytor  
Shawn Dover  
David Klisz  
Hunter Omohundro  
Tony Wayne

#### *Personnel Unit:*

Lonnie Carter

Timothy Simpson

Barbara Jennings

# Annual Report - 2014

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## *Animal Control Unit:*

Jeffrey Parker  
Michael Mathews  
Allan Smith  
Callie Elmore

Andrew Hodnett  
Brandon Miles  
Jennifer Vitale  
Victoria Powers

Heather Edwards  
Jennifer Niess  
Samantha Cratch  
Karen Robertson

## **Excellent Service to Law Enforcement:**

Dutch Dorschel

Robert Seitz  
Karen Winston

Gwen Townsend

## **Citizen Recognition**

Tony Easter  
Jason Nolan  
Phillip Uzzell Sr.

Geneva Johnson  
Charles Stamper  
Spence Woolridge

B.J. Kirksey  
Lloyd Tyler

## **Records Unit**

The Records Unit is considered the administrative hub of the Sheriff's Office. It includes an office manager and five administrative assistants. The Records Unit handles all the incident reports, field interview reports, accident reports, warrants, arrests, uniform traffic summons, jury summons and civil papers. These are processed and electronically entered into the Records Management System and Access databases. One administrative assistant works in the reception area. This position handles all incoming calls and assists visitors and the public with inquiries. The Records Manager also serves as the Evidence Manager and has the responsibility of ensuring the proper recording, handling, storage and destruction of all agency evidentiary property. The evidence room is subject to regular audits and inspections in order to protect the integrity of the evidence. Records and Evidence has successfully passed all audits and inspections for 2014.

During the calendar year 2014, the unit processed over 3,594 evidence items, 22,058 civil papers, 3,978 incident-based reports, 1,265 accident reports, 7,930 uniform summonses, 2,089 warrants, 1,015 field interview cards, 2,272 jury summonses, and 4,414 arrest documents. From July 2014, we also processed over 1,256 background checks for Concealed Weapon Permits, personnel checks and officer requests. In August 2014, the Records Unit and Evidence Room passed the annual audit conducted by the Hanover County Internal Auditing Department.

In 2014 we started the design of our LaserFische program to assist in computerizing all archived records. The implementation of this project is currently ongoing. Additionally, the Records Department has begun working on the new integrated CAD/Records Management System/Mobile Field Reporting system with an anticipated "go live" date for the Records Management System of fall 2015.

# Annual Report - 2014

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## Training Unit

The Hanover County Sheriff's Office Training Unit consists of officers who possess skill sets from various backgrounds of experience in law enforcement. All members are responsible for ensuring all personnel receive the necessary in-service training to maintain their certifications while also providing instruction on specialized topics. A Learning Management System is managed by the Training Unit and has been a great resource for administering several in-service topics online. This resource has proven to be an efficient and cost effective way to disseminate a variety of training classes without disrupting normal operations. Additionally, the Training Unit is responsible for the full operation of the Law Enforcement Basic Academy. As of July 2014, the Hanover County Sheriff's Office also took over the responsibility as the primary reporting agency for the Pamunkey Regional Jail. The Pamunkey Regional Jail will operate as a satellite academy under the Hanover County Criminal Justice Academy. The Hanover Sheriff's Office Range is also maintained by the Training Unit, and those duties include but are not limited to grounds maintenance and overseeing the operation of the firing range.

In 2014, The Hanover County Criminal Justice Academy held two Law Enforcement Basic Academies from which 32 new officers graduated. In addition to required in-service training, the Training Unit also conducted the following specialty courses: Court Aide Basic, SFST Basic, FTO Basic, Advanced Patrol Tactics, Reid School of Interview and Interrogation, General

Instructor Development, Forensic Tech Basic, and TASER Basic.

In October 2014, the Training Unit was instrumental in planning and facilitating the logistics for the Fall Fellowship Festival. This large event was the first of its kind and required great teamwork by all members of the Sheriff's Office. The hard work and dedication by members of the Training Unit was instrumental in the success of the event.

The Training Unit also assists with supplementing the Patrol Division during inclement weather. These duties range from deploying barricades for road closures and ensuring patrol officers are fully equipped with the necessary flares/cones to operating chain saws to remove trees blocking roadways. The Training Unit is always available during emergency events to meet additional demands when the need arises for additional resources or personnel to ensure the safety of all citizens in Hanover County.



## Annual Report - 2014

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### Academy

The Hanover County Sheriff's Office Law Enforcement Academy (LE Basic #14-01) began on January 27, 2014, and concluded

with the graduation ceremony on June 27, 2014. Thirteen recruits graduated from the academy:

Dylan J. Cole – *Top Physical Fitness Award*  
Jonathan T. Dalton – *V. Stuart Cook Achievement Award*  
James L. Elliott – *Top Overall Achievement Award*  
Dante S. Hill  
Christopher S. Kesler  
James D. Maney  
Fredrick A. Shepperd, Jr.  
Christopher R. Snook  
Matthew D. Stewart



LE Basic #14-01

J. Palmer Clifford (Goochland County Sheriff's Office)  
Creston T. Irby (Goochland County Sheriff's Office)  
John W. Lancaster (Goochland County Sheriff's Office) – *Top Academic Achievement Award*  
Terry C. Russell (Goochland County Sheriff's Office) – *Top Skills Award*

LE Basic 14-02 began on July 21, 2014, and concluded with the graduation of 20 recruits on December 15, 2014:

Thomas L. Bateman  
Ernest D. Brown  
Michael J. Bushey  
Bryan D. Cvengros  
Matthew M. Dodge  
Ryan A. Dumond  
David M. Fleenor  
Steven A. Funes  
Aaron E. Holman  
Bryan A. McIntee – *V. Stuart Cook Achievement Award*  
Neal J. Newton  
Matthew S. O'Bryant – *Top Academic Achievement Award*  
Janay A. Osborne  
Stephanie A. Pegram  
Jeffrey W. Phillips – *Top Skills Award*  
Evan J. Povar  
Scott A. Sparks – *Top Overall Achievement Award*  
Jason A. Anderson (Goochland County Sheriff's Office) – *Top Physical Fitness Award*  
Scott C. Leabough (Goochland County Sheriff's Office)  
Kimberly D. Gaulding (New Kent County Sheriff's Office)



LE Basic #14-02

# Annual Report - 2014

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## Volunteers

Former President George W. Bush said:

*"Though government has an important role to play in meeting the many challenges that remain before us, we are coming to understand that no organization, including government, will fully succeed without the active participation of each of us. Volunteers are vital to enabling this country to live up to the true promise of its heritage."*

This quote holds very true, and our volunteers are essential to fulfilling the mission of the Sheriff's Office.

### *Areas of volunteer participation:*

- ❖ Reserve Officer Program
- ❖ Citizens Courtesy Patrol
- ❖ Motorist Assistance Program
- ❖ Volunteer Chaplain Program
- ❖ Administrative assistance
- ❖ Records
- ❖ Fleet
- ❖ Logistical support
- ❖ Academy role playing
- ❖ Foreign language interpretation
- ❖ Special events such as academy graduation, awards ceremony, Fall Fellowship Festival, and Drug Forum

### *Reserve Officer Program:*

The Reserve Officer Program is made up of Hanover citizens who volunteer their services to the Sheriff's Office. These individuals must adhere to the same stringent hiring process and training that is required of full-time officers. Each officer in the program, upon graduation from the academy, is a sworn law enforcement officer. The unit includes one reserve lieutenant, one reserve sergeant and 10 reserve officers.

Since 2008, the Hanover County Sheriff's Office has been a member of the Volunteers in Police Service (VIPS) program. The program was established by the USA Freedom Corps and the U.S. Department of Justice. The response to our volunteer program has been stellar, and the program now includes more than 160 active volunteers. In 2014, these citizens contributed over 8,500 hours of volunteer service, calculating into approximately \$208,916 of taxpayer savings.

The reserve officers supplement the patrol division and are supervised by a lieutenant and a sergeant. In 2014, the reserve officers recorded 3,941 hours of service. In addition to working patrol, reserve officers were also given special assignments such as the following:

- ❖ NASCAR Races
- ❖ July 4<sup>th</sup> Beaverdam Parade
- ❖ Concerts in the Park
- ❖ Fall Fellowship Festival
- ❖ Mechanicsville Christmas Parade
- ❖ Ashland Christmas Parade

## Annual Report - 2014

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### *Citizens Courtesy Patrol:*

Before our involvement in the VIPs program, the Sheriff's Office formed the Citizens Courtesy Patrol. Citizens Courtesy Patrol is a community-based initiative involving specially trained volunteers to work with the Sheriff's Office providing additional eyes and ears in the community. For the last 12 years, this program has placed graduates of our Citizens Police

Academy into Hanover's retail sectors during the holiday shopping season. Wearing yellow safety vests and armed with mobile phones (and sometimes hot chocolate!), these citizens serve as extra eyes and ears and help to instill in holiday shoppers a feeling of safety. The Citizens Courtesy Patrol logged 370 hours during the 2014 holiday season.

### *Motorist Assistance Program:*



The Motorist Assistance Program began its fifth year of operation in 2014. This program was designed to assist with traffic direction and property checks and to

provide aid to disabled motorists, which are functions normally performed by uniform patrol. This program serves to enable those officers to focus more on calls for service, criminal activity and directed patrols. In addition to successfully completing the Citizens Police Academy, the volunteer members of the Motorist Assistance Unit are required to attend 24 hours of specialized training. The program consists of 40 trained volunteers who logged over 1,500 hours in 2014.

### *Volunteer Chaplain Program:*

Community service agencies across the nation use the expertise and wisdom of clergy serving as chaplains. Chaplains serve as community representatives whose connection with the community and specific discipline often directly support law enforcement's response to some of life's most challenging situations.

and family issues and support responses to the needs of the community. Chaplains also fulfill traditional and ceremonial roles such as giving invocation at law enforcement functions or officiating at weddings and funerals for employees.

Traditionally, a local clergy person has been appointed to handle emergencies within the agency and to help with personnel



## Annual Report - 2014

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The agency is very fortunate to have 14 chaplains who have answered this call. Our chaplains help to foster and build on our most valued community relationships and are playing a key role in the operation of our Worship Watch program, similar to Neighborhood Watch, which was launched in 2014. Worship Watch is a partnership process designed to enhance communication and relationships through the formal structure of the local church.

Our chaplains' work with Worship Watch also paved the way for their support with our Fall Fellowship Festival. The festival served as a celebration of the way we partner and work closely with our community. It provided an opportunity for non-profit groups, faith-based organizations, and community partners to educate the community through interactive, user-friendly exhibits.

With an estimated 5,000 attendees, the opportunity to develop new partnerships was a tremendous success. Many of those

### **Volunteer Academies**

#### *Citizens Police Academy (CPA):*

The Citizens Police Academy provides an opportunity for our citizens to learn more about how the Hanover County Sheriff's Office operates. The Academy runs once a year, usually in the fall, and is a great opportunity to see how the Sheriff's Office operates and the policing challenges our community faces. Participants in each session commit to meeting for three hours

partnerships continue to blossom and have paved the way for new opportunities to better serve our communities.

The volunteer chaplains continue to serve as non-sworn members of the Sheriff's Office who also participate in ride-alongs with deputies and are available on an on-call basis to offer support in the following areas:

- ❖ Death notifications
- ❖ Suicides/attempts
- ❖ Domestic violence situations
- ❖ Major injury accidents
- ❖ Natural disasters
- ❖ Guidance and counsel to persons in crisis in the community
- ❖ Spiritual support of Sheriff's Office employees and their families

Their commitment to the community and Sheriff's Office directly impacts the success we experience today.

one night per week for 11 weeks to learn about each aspect of the Sheriff's Office.

The purpose of the Citizens Police Academy is to continually develop positive relations between the Sheriff's Office and community through education. The goals are to create a growing nucleus of responsible, well-informed citizens who have the potential to positively influence community partnerships.

## Annual Report - 2014

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Citizens will gain an appreciation of the problems and challenges facing law enforcement and have an opportunity to offer comments and ideas regarding solutions.

The Citizens Police Academy began in 1995. To date, 734 individuals have successfully completed the CPA. Many of these alumni have joined the Sheriff's Office family by volunteering efforts in the areas of Courtesy Patrol, the Motorist Assistance program, and role playing, among others.

### *Senior Citizens Police Academy (SCPA):*

The Senior Citizens Police Academy is a daytime academy designed specifically for seniors. Similar to the Sheriff's Office Citizens Police Academy, the SCPA is also a three hour a week, 11-week course; however, the SCPA meets weekly until noon at a chosen location in the county. The location varies each year in an effort to accommodate seniors in all areas of the county. In 2014, the Sheriff's Office held its seventh SCPA at the Mechanicsville branch library, graduating 30 citizens on June 12.

The senior academies are made available by partnering with the Hanover/Ashland TRIAD, Companion Extraordinaire, Bon Secours and AARP. We also work closely with the

The 26<sup>th</sup> session of the CPA was held in the fall of 2014 with 30 participants successfully completing the course and graduating. Successful completion of the CPA allowed these individuals to become eligible to participate in the department's volunteer program.



Atlee Kroger store to make the academy a tremendous success.

Our seniors provide a level of experience and community involvement characteristic of the attributes and values which make Hanover a great place to work and live. Their involvement contributes directly to our desire as a professional law enforcement agency to always be a part of, and not apart from, the community.

To date, 134 citizens have successfully completed the academy and graduated. The eighth annual SCPA is scheduled for the spring of 2015 and will be held at the Montpelier Community Center.



## Annual Report - 2014

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### *Youth Citizens Police Academy (YCPA):*

Each June, the Sheriff's Office offers a Youth Academy for our county's rising 9th through 12th graders. The week-long academy takes place at the Sheriff's Office headquarters, the Sheriff's Office firing range, and other off-site locations.

The Youth Academy is designed to give young people the opportunity to learn about the Hanover Sheriff's Office and its operations and to demonstrate the benefits of law enforcement and community partnerships. It also gives the Sheriff's Office an opportunity to interact with youth and solicit their feedback and ideas through discussion of relevant issues. It is the intention of the Sheriff's Office to provide students with knowledge and understanding of the functions and responsibilities of law enforcement in Hanover County and the beginning development of leadership skills that will help prepare them for the future.



Participation in the YCPA can lead to interest in our Explorer Program and law enforcement as a career. Eleven participants successfully completed the 11<sup>th</sup> session of the YCPA in 2014. Overall, 156 students have successfully graduated from the YCPA.

### *Explorers:*

The Explorer Program, created in 1990, is available for youths between the ages of 14 and 20 who have an interest in a future law enforcement career.



In 2014, Hanover Explorer Post 606 participated in National Night Out, the Tomato Festival, and the NASCAR races. In July, eight Explorers and two advisors travelled to Bloomington, Indiana, for the National Law Enforcement Explorer Conference at Indiana University. The Explorers attended many seminars and training programs during the weeklong conference and competed in team and individual competitions relating to law enforcement scenarios. Team A (Explorers Adam Holcomb, Ecker Deltoro, Bryan Sparks and Andrew Cunningham) placed in the top 10% on the Officer Down First Aid scenario.

## Annual Report - 2014



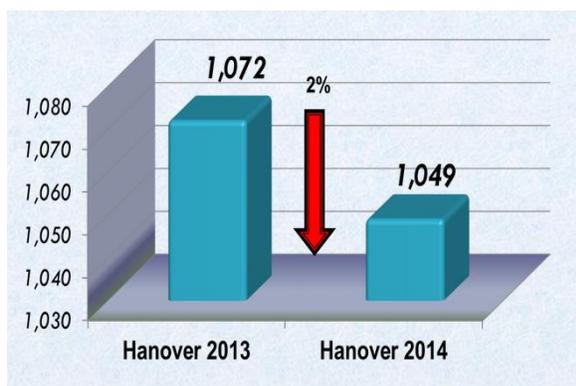
competition with a score of 96 out of 100 points. The conference and competitions involved many hours of fundraising and training for the Explorers to be ready. Many deputies and other volunteers spent long hours assisting in preparing these young people for the national event. Explorer Andrew Cunningham is recognized by the

Sheriff's Office as the Explorer of the Year for 2014. The 24 explorers contributed approximately 1,400 man hours by directing traffic, wearing costumes, assisting with child fingerprinting, handing out information, role playing for the law enforcement academy, and providing any other assistance requested.



### Crime Rates

The crime rate is defined as the number of citizens victimized by a crime per every 100,000 citizens. The crime rate for 2014 in Hanover County was 1,049. This is a 2% decrease from the previous year.



The Hanover Sheriff's Office participates in a Uniform Crime Reporting (UCR) process which is a nationwide, statistical effort of

more than 17,000 city, county, and state law enforcement agencies reporting data on crimes brought to their attention. These index crimes include willful homicide, forcible rape, robbery, burglary, aggravated assault, larceny, motor vehicle theft and arson.

#### Homicide:

In 2014, the county experienced two homicides. This is an increase of one in comparison to 2013.

#### Aggravated Assaults:

Aggravated assaults increased from 55 reported incidents in 2013 to 56 incidents in 2014.

## Annual Report - 2014

### Rape:

We saw a decrease from seven reported rapes in 2013 to four reported rapes in 2014.

### Robberies:

We saw an increase in robberies from 10 incidents in 2013 to 12 incidents in 2014. Nine of these cases were cleared, while three are still under investigation.

### Burglary:

There were 80 reported burglaries in 2014. This is a decrease of six reported incidents in comparison to 2013.

### Larceny:

There were 898 larcenies reported in 2014. This is a reduction of four in comparison to 2013.

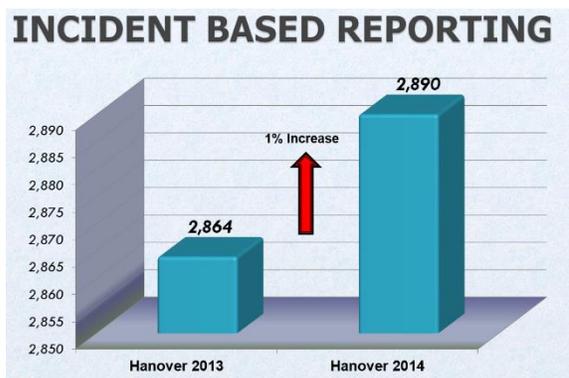
### Motor Vehicle Theft:

There were 30 motor vehicle thefts in 2014. This is a decrease of seven reported incidents.

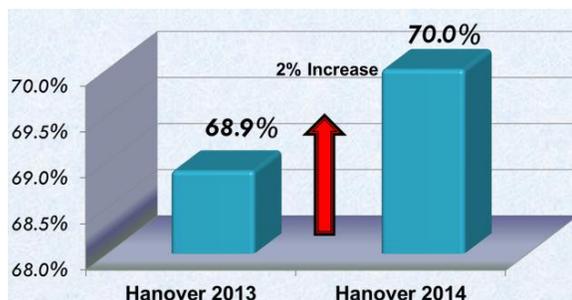
### Arson:

Arson increased by four incidents with a total of nine reported in 2014 compared to the five reported in 2013.

As we look at our overall crime in 2014, the county experienced a near 1% increase in the number of incident-based reports (IBRs) from 2013.



Our overall clearance rate refers to the number of crimes reported in comparison to the number that are solved. In 2014, the sheriff's office cleared 70% of all reported crime, which is a historical high.



Because of the relationship the Sheriff's Office has with the community, it is often the citizen who provides an important detail or information that leads to a case being cleared or resolved. The clearance rates can be attributed to the hard work and dedication of the men and women of the Sheriff's Office and the partnerships we share in the community.

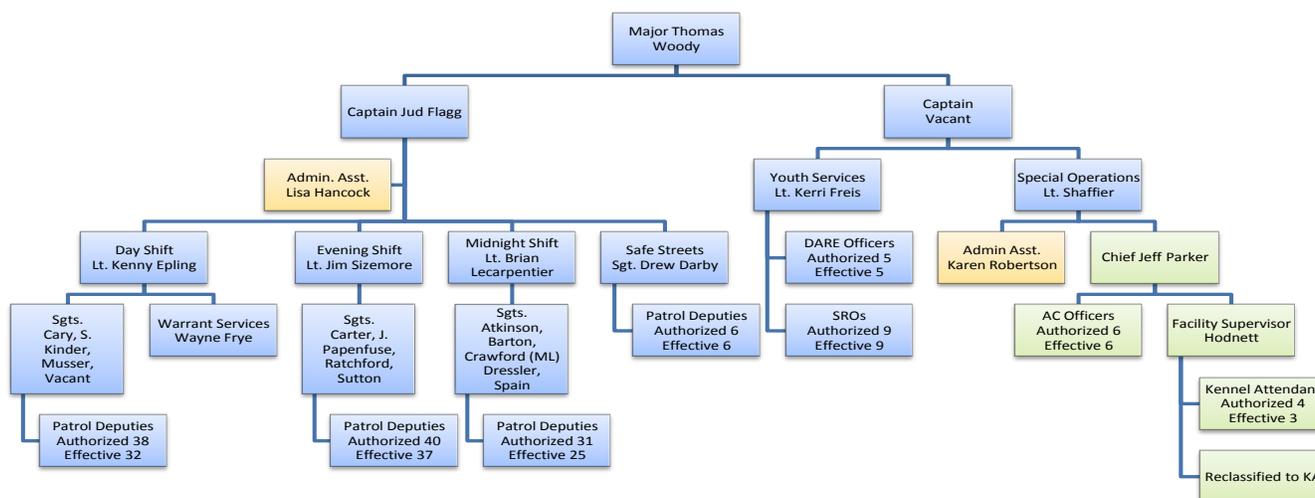


# Uniform Patrol Operations



The Uniform Operations Division is the most visible entity of the Sheriff's Office. Uniform Operations consists of three patrol shifts (Day, Evening, Midnight), the Safe Streets

Unit, Youth Services Unit, and a Warrant Officer. Uniform Operations is the largest division within the agency.



## Patrol

The men and women of the Uniform Patrol Operations Division perform many critical functions to support the vision of the Hanover County Sheriff's Office and represent approximately 72% of sworn staffing. The effective sworn strength of Uniform Operations as of December 31, 2014, was, including Youth Services, 129 officers (149 authorized). Officers in the division focus on high visibility proactive patrol of our community and are the first responders to any incident requiring a law enforcement response, to include reported crimes, traffic accidents or citizens needing assistance. Not only do our officers work within the boundaries of Hanover, the overwhelming majority live within its

communities and have a vested stake in providing the best protection for our citizens, many of whom are our family and friends. Maintaining strong ties within our community is essential to providing services tailored to the needs of our community.

In 2014, members in the division were able to achieve many of their organizational goals and objectives in their attempt to meet the vision of our agency. As the population in our community continues to grow, so do the needs of our community. In 2014, members of the Uniform Operations Division, which includes Day Shift, Evening Shift, Midnight Shift, Safe Streets, and Youth Services, responded to

## Annual Report - 2014

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45,038 incidents requiring 64,109 officer responses. While the "incident" number represents an approximate 1.7% increase over 2013 figures, the percentage increase, when compared to the previous year (5%), was significantly less. When our officers are



not handling calls for service, they actively and proactively patrol our community to enhance traffic safety, interdict and prevent crimes as well as help stem the influx of illegal narcotics to our community. During 2014, our officers instituted over 51,772 "self-initiated" calls. Examples would include open business doors (after hours), traffic stops, disabled vehicles, suspicious persons or other situations that the officers happen upon during the course of their patrol activities.

In 2014, several state legislative actions were initiated concerning response to persons with mental illness. These legislative actions have resulted in more demands being placed upon law enforcement as first responders to and custodians of persons experiencing a mental health crisis. Beginning in 2012, the Hanover Sheriff's Office began working with the Hanover Community Services Board (Mental Health) and other entities to

provide specialized Crisis Intervention Training (CIT) to our first responders. This 40-hour course provides our officers with better tools to identify and provide appropriate resources for these individuals, hopefully minimizing their exposure to arrest. During CY 2014, we were able to continue to train our officers and by the end of the year, 67 out of 129 officers (approximately 52%) have received this training.

In addition to our efforts to provide more specialized mental health response training for our officers, 2014 saw the opening of the Hanover Crisis Intervention Center (HCIC). This endeavor was a public/private partnership between Memorial Regional Medical Center (Bon Secours – MRMC), the Hanover Community Services Board and the Hanover County Sheriff's Office. This center is staffed by members of the Hanover Sheriff's Office and a licensed mental health clinician, 10 hours a day, 365 days a year. The purpose of this facility is two-fold. The first purpose is to provide medical-centered care to persons experiencing acute mental health crisis. The second purpose is to allow officers to "drop off" an individual involved in the Temporary Detention Order (TDO) process. In 2014, the period of time allowed to hold a person who was taken into protective custody before he/she was detained under a TDO was doubled from four to eight hours. Under certain circumstances, this time limit could be extended to 12 hours. This facility, which is funded under a grant from the Virginia Department of Behavioral Health Services, allows officers to turn over custody of the individual and return to their duties. This

## Annual Report - 2014

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facility opened in October and is one of 12 operating in the Commonwealth. In 2014, Uniform Operations responded to approximately 411 mental health calls which involved 1,959 man-hours. The number of calls represents an approximate ten percent increase over the previous year.

In 2013, we did start to see an increase in the number of reportable accidents for the first time since 2007. In 2014, we were able to slightly reverse this trend and responded to approximately 5.5% fewer accidents during the year. Comparatively, there were 1,266 crashes in 2014 versus 1,340 in 2013. Of the 2014 crashes, 104 involved deer or other animals. Due to the overall decrease, crashes involving an injury dropped by -2.6% as compared with 2013 (425 in 2013 versus 414 in 2014) and the number of people injured in those crashes decreased (-4.8%) respectively. While the overall injury rate declined, there were 13 crashes investigated by the Hanover Sheriff's Office which resulted in 13 deaths. Three of these fatal crashes involved alcohol or drugs and three are currently awaiting post-mortem laboratory analysis for final determination. These fatality statistics represent an increase of two over the previous year.

Overall, reportable IBR offenses were up .9%; however, many increases were the result of increased enforcement in both Patrol and Vice units. For instance, shoplifting was up 7.6% and is directly correlated to an increased awareness/effort to combat theft by our retail business partners. Likewise, we are experiencing an increase in heroin-related overdoses. In

awareness of this unsettling trend, our interdiction efforts have seen a 10.6% increase in drug/narcotics violations as well as a 40.7% increase in drug equipment violations.

One goal of the Sheriff's Office was to increase high visibility patrols in an effort to combat the rising regional robbery and burglary trends. In 2014, we built on 2013's decreases and realized a further reduction of 7% in reported burglaries. In reference to robberies, we did take a step back from previous year's decreases and increased from 10 robberies in 2013 to 12 in 2014. While these numbers are still far below Metro Richmond averages, it is a trend we will continue to follow and combat with our enforcement efforts.

The members of the Uniform Operations Division fully realize that our success or failure is completely dependent upon the teamwork between the divisions of the Sheriff's Office and its partners in the community. Patrol officers work with our Crime Prevention Unit to attend community meetings and work to address issues raised and answer questions. We work around and in the schools with our Youth Services Unit in order to help provide the safest environment possible for our students and educators and we coordinate with our investigative units to enhance our ability to proactively respond to crime trends. Most importantly, through a myriad of programs and initiatives, we work to build relationships with our citizens and businesses to protect the community and provide for a good quality of life.

# Annual Report - 2014

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## Safe Streets Unit

In force since 2008, the Safe Streets Unit is a high-visibility uniformed patrol unit that concentrates on deterring and detecting criminal behavior.

Enforcement of traffic violations is not a primary goal of the Safe Streets Unit. However, traffic violations are used as a means to have contact with motorists, create visibility that deters criminal behavior, and conduct criminal interdictions where needed. Although Safe Streets

experienced a decrease in the number of traffic stops by -25% and traffic summonses written by -32%, as compared to 2013, the unit reported a +11% increase in IBRs (268) and a +8% increase in overall traffic/criminal-related arrests (2,314). These arrests included 249 drug charges (14 for PWID), 149 alcohol-related arrests (24 for DUI), 15 weapon-related arrests, and the arrests of 165 fugitives wanted on 291 outstanding warrants.

## Youth Services Unit

The Youth Services Unit consists of School Resource Officers, D.A.R.E. Officers, and one Lieutenant who supervises the unit.

A new tactical alert system was installed in the Hanover County Public Schools and was operational on the first day of the 2014-2015 school year. The system, placed in every school as well as the School Board Office, was fully paid for with Sheriff's Office asset forfeiture funds. Each system, which

can only be activated by school personnel, has been strategically placed at multiple locations at each school to ensure quick access during a life-threatening emergency. Once activated, an alert is immediately broadcast over the Sheriff's Office radio system with the location of the emergency and other pertinent information, similar to an officer "mayday" distress signal. This will allow for a more rapid response by law enforcement, which is critical during a crisis.

### *School Resource Officers (SROs):*

The School Resource section has an officer assigned to each of the four high schools and four middle schools in the county. Additionally, one school resource officer is assigned to cover both The Georgetown School (Alternative Education Center) and The Hanover Center for Trades and Technology. The student populations at the middle and high schools range from 886 students to 1,677 students, and each school employs from 71-115 faculty and staff members. The student, faculty and

staff populations total approximately 11,000 and represent nearly 11% of the county population.

The school resource officers have completed many educational programs during the



## Annual Report - 2014

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school year at their respective schools. *Virginia Rules*, which is sponsored by the Attorney General's Office, is taught in 8<sup>th</sup> grade civics classes. This program includes 17 different lesson plans that can be adapted to particular needs in a school's environment. The school resource officers in the high schools often teach in the

### *D.A.R.E.:*

The D.A.R.E. Program includes five uniformed officers, with the D.A.R.E. curriculum being taught to 5<sup>th</sup> grade students. The D.A.R.E. Program is taught at each of the 15 public elementary schools as well as at two private schools. In addition, the officers teach D.A.R.E. curriculum programs entitled "Visitations" in grades kindergarten through 4. The 1<sup>st</sup> and 2<sup>nd</sup> grade curriculum describes the danger to children presented by strangers. The 3<sup>rd</sup> and 4<sup>th</sup> grade curriculum helps orient the students to the D.A.R.E. program.

During the 2013-14 school year, the D.A.R.E. officers taught 610 classes at the

### **2014 Drug Forum**

In 1997, the Hanover County Sheriff's Office realized a growing drug problem in Hanover County. On February 25, 1998, the first drug forum was held to address this problem. Sixteen years later, and under the direction of Hanover County Sheriff David R. Hines and Hanover School Superintendent Jamelle S. Wilson, the 2014 Drug Forum was held at Hanover High School on

Driver's Education Program regarding traffic laws and safe driving practices, and they provide instruction on criminal law in government classes.

The SROs participated in many community-related programs outside the normal school day. The SROs also facilitated the Youth Citizen Police Academy during the summer.

5<sup>th</sup> grade level and made 1,191 visitations to the other grade levels. At the conclusion of the program, the D.A.R.E. officers conducted graduation ceremonies for all the students who had successfully completed the program over the year and distributed awards for best D.A.R.E. posters and essays.

During the summer of 2014, YSU members assisted the Patrol Division, the Personnel & Training Unit, the Court Services Unit, the Youth Citizens Police Academy, and Parks and Recreation's summer program.

November 6, 2014. This event provided a platform to discuss and develop innovative and effective approaches to dealing with increased use of heroin and current substance abuse trends such as the arrival of synthetic and prescription drug abuse. Current drug trends have necessitated the need for drug and alcohol initiatives developed through community partnerships.

## Annual Report - 2014

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The 2014 Drug Forum community partners included Hanover County citizens and students, government, prevention and treatment professionals, law enforcement, educators and the business community to provide an opportunity to brainstorm about the causes of illegal drug and alcohol use and develop solutions.

The objectives of the forum included 1) identifying problems associated with drug and alcohol abuse in Hanover County; 2) developing initiatives that enhance students' communication, knowledge, decision-making, and responsible self-management skills to fight drug and alcohol abuse in all sectors of our community; 3) identifying resources and evaluating existing programs and efforts; 4) engaging community partners and parents where possible; and 5) establishing an ongoing cooperative effort to eliminate drug and alcohol abuse through the development and implementation of a strategic plan.

Consisting of a diversified representation of all ages, professions, and interests, approximately 300 participants were divided into 10 breakout groups which met in the

### **Special Teams**

#### *Bike Team:*

All members of the Bike Team are required to successfully complete a 40-hour comprehensive basic law enforcement bicycle patrol training and certification program. The Bike Team provides a versatile means of patrolling certain communities in Hanover County and assists in furthering the community policing and



morning and concentrated on addressing drug and alcohol abuse among young people. At the conclusion of the morning breakout sessions, participants were treated to lunch while the results from the morning breakout sessions were compiled and prepared for the afternoon report out session.

The afternoon session allowed the 17 student volunteers from Randolph-Macon College and Virginia Commonwealth University to present information from the morning breakout sessions to all of the drug forum participants. All who attended actively participated in meeting the forum objectives and were enthusiastically willing to continue to curb illegal drug and alcohol use in Hanover County.

crime prevention efforts of this office. Bicycle operations provide for a better exchange of information between the Sheriff's Office and our citizens because the officers are more accessible and approachable on bicycles than in motor vehicles.

## Annual Report - 2014

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In 2014, the Bike Team was used for routine patrol of neighborhoods and apartment complexes, the Bell Creek/Mechanicsville Turnpike area, the Tomato Festival, the Mechanicsville Christmas Parade, and during the holiday patrol season. The team also received 109 hours of training during the year. Currently, there are two sergeants and eight deputies on the Bike Team.

### *Canine Unit:*

The Canine Unit is assigned to Uniform Patrol Operations. Each canine team has extensive training in multiple patrol techniques to include tracking, apprehension, article search, and building searches. Each team is certified annually through the Virginia Police Work Dog Association. The Canine teams attend in-



service training twice per month to maintain their proficiency in all areas of certification. Currently, the Sheriff's Office maintains three handler/K-9 teams. Two of those teams are bloodhound teams and the third is a patrol dog team.

The unit has been utilized in many different situations to include locating lost children/adults, article searches for criminal evidence, tracking wanted suspects, and other high-risk occurrences. The Canine Unit assists other local law enforcement agencies upon request. In 2014, the unit was deployed 53 times with an average response time of 32 minutes. The K-9 officers were on duty for 23 of those deployments and had to be called out for the remaining 30. The unit received 1,176 hours of training in 2014. These hours include the basic patrol canine school that was attended in the spring of 2014. Throughout the year, the Canine Unit also participated in numerous demonstrations throughout the county for its citizens.



## Annual Report - 2014

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### *High Risk Entry Team:*

The High Risk Entry Team consists of 15 sworn members from all areas of the Sheriff's Office. This assignment is a secondary duty to their primary assignment. There are also three medics attached to the High Risk Entry Team from Hanover Fire/EMS. During 2014, the High Risk Entry Team conducted a detailed selection process and added three new team members in June 2014. All team members receive continuing specialized training in various aspects of high risk law enforcement operations to include high risk search/arrest warrants, hostage rescue, barricaded operations, vehicle takedowns, open area tracking, and tactical firearms training. Members of this team display a high level of dedication to the Sheriff's Office and the citizens of Hanover County. Members of this team attend bi-monthly training in order to maintain their

proficiency and capabilities. The team attended approximately 2,200 hours of training collectively in 2014. Also during this year, the High Risk Entry Team conducted training at Fort Pickett and at the Asymmetrical Warfare Training facility at Fort AP Hill. The High Risk Entry Team stands ready to respond to any type of emergency and is a life-saving resource for the Hanover County Sheriff's Office.



### *Honor/Color Guard:*

The Honor Guard is a highly visible unit consisting of ten sworn members and one sergeant. It continues to be rated as one of the top law enforcement guard units in the area. The unit sets a high standard of integrity, service, appearance and professional demeanor. In 2014, their services included participation in these events:

- ❖ Hanover Sheriff's Office Memorial Breakfast
- ❖ Hanover Sheriff's Office Award Ceremony

- ❖ Virginia State Police Sergeant J. Michael Phillippi Funeral
- ❖ Hanover Emergency Communications Center Award Ceremony
- ❖ Greenville County Sheriff Deputy Percy Lee House III Funeral
- ❖ Retail Merchants Association Valor Award Ceremony
- ❖ Tomato Festival Opening Ceremony
- ❖ Special Olympics Opening Ceremonies
- ❖ Virginia Law Enforcement Professional Standards Commission Demonstration

## Annual Report - 2014

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- ❖ Norfolk Police Officer Brian W. Jones Funeral
- ❖ Pamunkey Regional Jail Major White Funeral Home Viewing
- ❖ Hanover Sheriff's Office Academy 14-01 and 14-02 Graduations
- ❖ Pamunkey Regional Jail Graduation
- ❖ Lee-Davis High School Marching Band Competition Opening Ceremony
- ❖ Public Safety Memorial Dedication at the Virginia War Memorial
- ❖ Dr. Bill Bosher Viewing and Funeral
- ❖ Ashland Christmas Parade



### *Crisis Negotiation:*

The Crisis Negotiation Team helps deal with situations that present special problems which increase the potential danger to citizens, victims, and law enforcement officers attempting to resolve the incident. The unit's mission is to ensure the safest possible resolution of high-risk law enforcement situations through continual training in negotiations and mediation procedures.

The CNT consists of eight officers (one position is vacant) and one mental health advisor. The CNT trains quarterly; two of those days are with the High Risk Entry Team (HRET).

On January 2, 2014, members of CNT were deployed to attempt to convince a wanted person to peacefully surrender to the HRET. Attempts to contact the suspect were made, but CNT failed to establish two-way

communications of any value and the suspect ultimately fled and was later arrested in Henrico County.

On August 12, 2014, members of CNT were deployed to assist Uniform Patrol personnel with a suicidal subject. Attempts to establish communication with the subject were minimally successful, short in duration and resulted in Uniform Patrol personnel later entering the residence to discover the subject had taken his own life.

On December 5, 2014, members of CNT were deployed to assist Uniform Patrol personnel with a barricaded armed subject. CNT took the role of coaching Deputy Segal during the negotiation of the subject's surrender due to an established rapport between the subject and Deputy Segal. The subject surrendered peacefully.

## Annual Report - 2014

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### *Mobile Command Center:*

The MCC is utilized for major incidents and special events. In 2014, the MCC consisted of four team members and was commanded



by a sergeant. The Hanover County Information and Technology Department provided all IT support. The MCC was utilized in 2014 for the following events:

- ❖ NASCAR Races – Fall and Spring Races
- ❖ Hanover Tomato Festival
- ❖ Police Academies – Citizens, Senior Citizens, Youth
- ❖ National Night Out
- ❖ First Annual Hanover Fall Fellowship Festival
- ❖ Training Purposes

### *Motor Carrier Unit:*

The Motor Carrier Unit is composed of one sergeant and five officers. The unit addresses motor carrier issues that occur within Hanover County. The MCU conducts inspections on, but not limited to, tractor permits, weight limits, log books, specifications and placards. The MCU investigates complaints that have been

reported to the Sheriff's Office. During 2014, the MCU investigated seven complaints and five crashes involving commercial motor vehicles. Each member participated in a regional inspection checkpoint. Each team member must conduct 32 inspections annually to maintain certification.

### *Search and Rescue:*

The Search and Rescue Team is a specialized unit composed of 14 members and two sergeants who are trained and outfitted to handle search and rescue situations in a safe, organized, and methodical method. Search & Rescue team members have been trained by the Virginia Department of Emergency Management (VDEM) to conduct searches for the elderly, young children, or mentally ill persons who are missing. These searches are conducted with Hanover Fire/EMS, organized dog

search teams, and citizen volunteers, all of whom respond wherever and whenever they are needed to search for persons who are lost, missing, stranded or injured. The team members will provide their technical expertise during searches and resulting rescues. They are trained and equipped to work day or night, in any kind of weather, and in any kind of terrain, including urban, suburban or back country.

## Annual Report - 2014

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If someone gets lost or is missing, the Search and Rescue Team has the skills and abilities to conduct a systematic ground search, lead volunteers in search tasks, and extricate an individual once he or she has been located. This team can make the difference between a citizen being found alive and one who is not.

During 2014, the Search and Rescue Team conducted 160 hours of training and was activated twice. The first activation

involved the discovery of human remains off of Trail of Tears Lane. The team, along with members of the Training Unit, was able to locate the source of the remains, and the case was cleared as being non-suspicious. The second activation involved a search for a missing college student. The Search and Rescue team responded to the Charlottesville/Albemarle County area to assist with the search for missing UVA student Hannah Graham.

### *Tactical Field Force:*

The Tactical Field Force has 42 members from the patrol division. The team consists of five squads, with eight officers on each squad. Each squad has a sergeant who is assigned as the squad leader. Overseeing the squads is another sergeant who is designated as the platoon commander. The platoon commander reports to Lt. Epling, who is the officer in charge. This assignment is a secondary duty in addition to the officer's primary assignment. The Tactical Field Force is utilized during

incidents of civil disturbance. Civil disturbances may take various forms and vary in size and amount of danger to the general public. The Sheriff's Office must be able to respond to any civil disturbance, isolate it from the remainder of the community, protect life and property, and maintain control. During 2014, the team conducted two training days focusing on crowd control and civil disturbances. There were no activations of the team during 2014.

### *Traffic Safety Unit:*

The sergeant and six officers who make up the Traffic Safety Unit have received specialized training in the area of crash investigation and reconstruction to include speed analysis, crash data retrieval, and computer-assisted measuring and diagramming of crash scenes.

The TSU also analyzes crash data to determine the causes of crashes at the top ten intersections throughout the county and

provides data to the Virginia Department of Transportation (VDOT), the Division of Motor Vehicles (DMV), and the Sheriff's Transportation Safety Board. The data is used for enforcement purposes by the Patrol Division and for future roadway improvements planned by Hanover County and VDOT.

The TSU was activated 33 times and investigated 13 fatal crashes involving 13

## Annual Report - 2014

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deaths during 2014. Activations increased by nine as compared with 2013, and the number of fatal crashes continues to rise as opposed to the stable trend the county experienced between 2008 and 2012.

### *Underwater Forensic Dive Team:*

The Underwater Forensic Dive Team was established in the spring of 1999. Its mission is to locate, recover, and preserve evidence from an underwater environment during the course of a criminal investigation. The sergeant and five officers are certified through the Professional Association of Diving Instructors or a similar organization and receive training and certifications up to the level of Master Underwater Criminal Investigator.

Hanover County Sheriff's Office is the only local law enforcement agency in the Metro Richmond area to possess an underwater

The TSU also provided training in traffic-related areas such as crash investigation, traffic enforcement code, and traffic direction to academy recruits, school employees, the Citizens Police Academy, and other community groups and businesses as requested.

criminal investigation unit. The unit received 290 hours of training in 2014. The team participated in National Night Out events by giving demonstrations at the King Charter, Pebble Creek and Rose Hill subdivision pools.



### **ANIMAL CONTROL**



In February 2012, the Sheriff's Office was asked by County Administration to assist with the operational and administrative aspects of the Animal Control Department.

Hanover County Animal Control has two operations, the first being the public animal shelter and the second being the Animal Control Field Operations. The shelter facility handles housing for all captured, found, or seized companion animals. It currently is capable of housing 75 canines and 33 felines in separate cages.

## Annual Report - 2014

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The shelter facility is staffed with four kennel attendants, a facility supervisor, and an administrative assistant. Animal Control Field Operations is staffed with six Animal



Control Officers. Both of the operations are directly supervised by Chief Jeffrey S. Parker.

Animal Control Officers handled 9,326 calls for service in the calendar year 2014. There were 2,585 animals taken in by the animal shelter in 2014. Of those animals impounded, 1,585 were returned to the owner, adopted, or transferred to another rescue organization.

Hanover County Animal Control has developed many relationships with rescue groups to assist in transferring animals out of the shelter. These include the Richmond SPCA, Hanover Humane Society, Richmond Animal League, Fetch-A-Cure, and Hickory Hill K9 Kennels. Animal Control has specific breed rescue groups that are called upon when certain breeds enter the shelter.

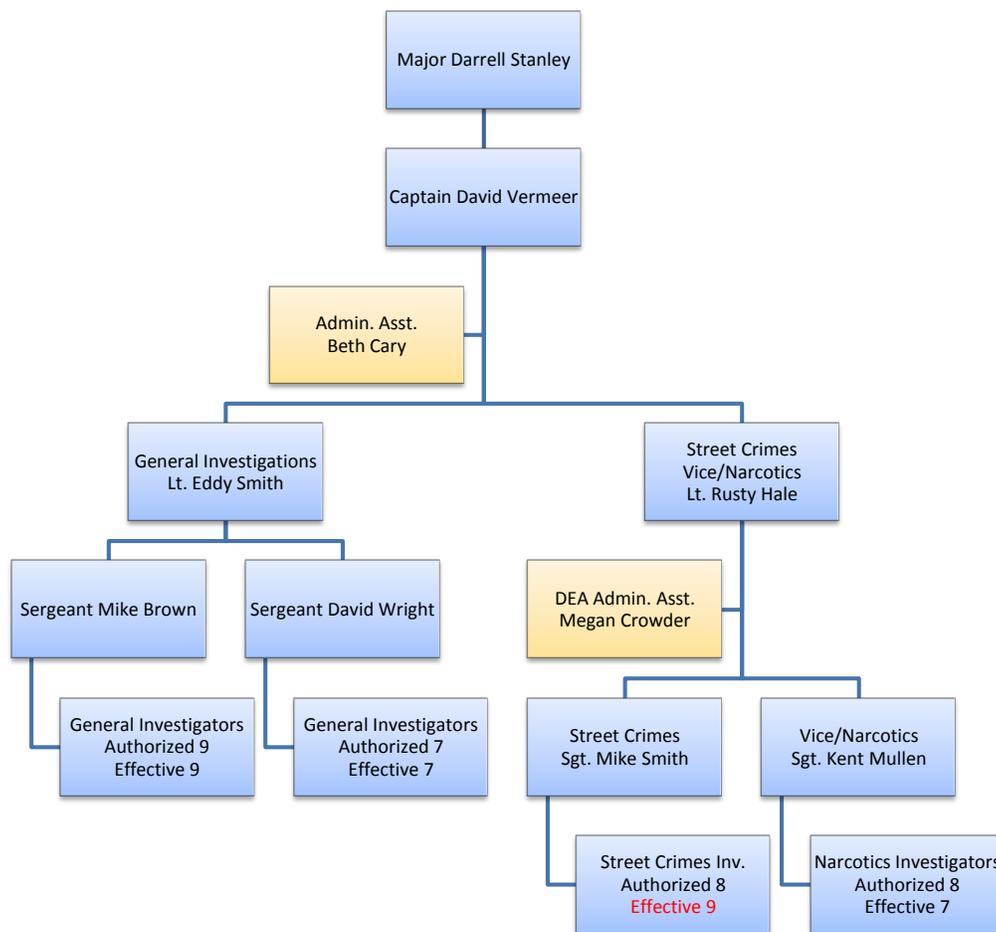
Hanover County Animal Control held three rabies clinics in 2014. Collectively at each clinic, 728 dogs and 186 cats were vaccinated against rabies.

The Personnel Unit continues to provide guidance with Human Resource-related issues for the county. In 2014, the Sheriff's Office Personnel Unit conducted three hiring processes for Animal Control, hiring two kennel attendants and one Animal Control Officer. The Animal Control Officer and one kennel attendant completed the three-week basic animal control academy at Rappahannock Regional Criminal Justice Academy.

In 2014, Animal Control started to make the transition of converting to a new fuel economy vehicle. Two Animal Control Officers are driving F150 extended cab 4x4 with a camper shell and an aluminum dog box in the back. This vehicle cuts the cost of fuel by about half compared to the one-ton vehicles that have been utilized in the past. Over the next few years, all ACOs will be driving the new vehicles.



# Investigative Operations



## General Investigations

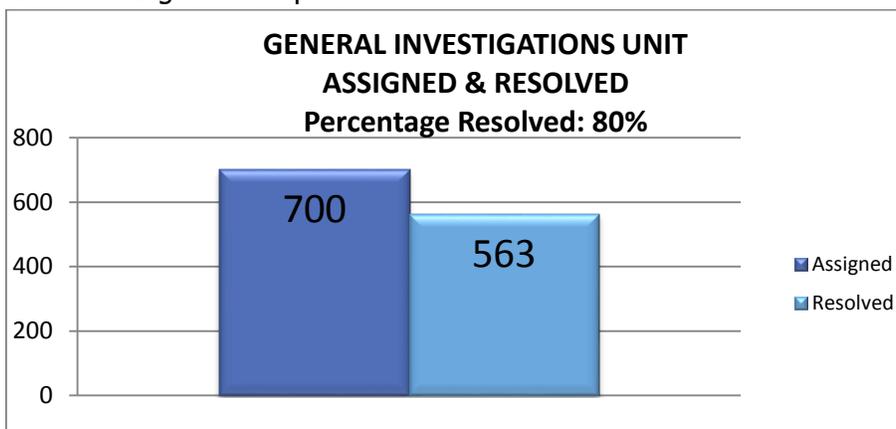
The General Investigations Unit is part of the Investigative Division and has the primary responsibility of investigating all major property crimes and crimes against persons. The unit currently consists of one lieutenant, two sergeants and sixteen investigators. Information sharing within the Sheriff's Office and with outside

agencies is critical to the successful resolution of criminal investigations and is a priority for the entire Investigative Division. Incident reports are reviewed daily by a member of the General Investigations Unit, and pertinent information is shared with investigators at their morning briefing. A unit representative attends the bi-weekly

## Annual Report - 2014

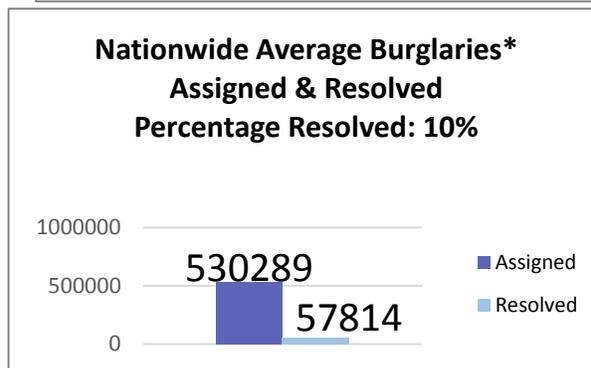
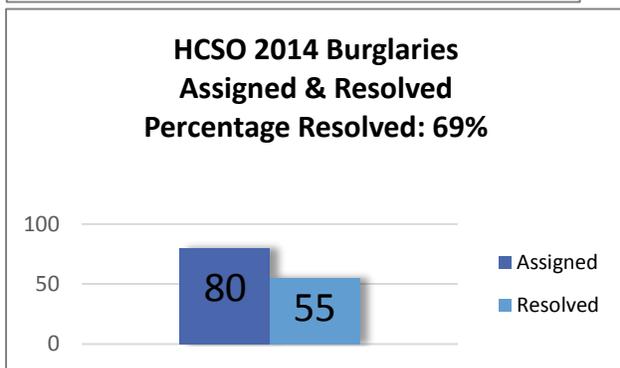
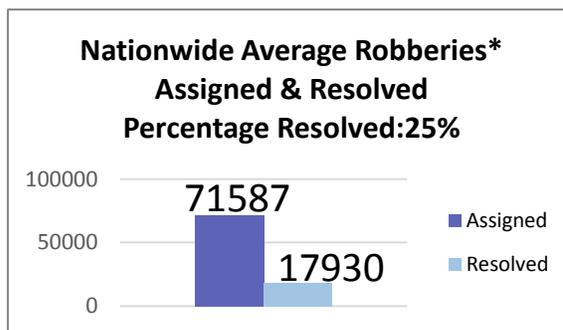
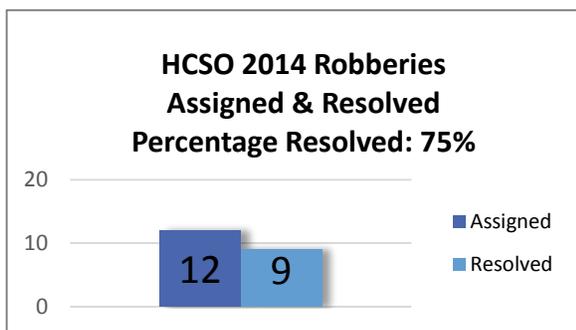
Sheriff's Office Crime Management Initiative meets and provides input for crime initiatives. A supervisor from the General Investigations Unit also attends monthly regional criminal intelligence meetings to facilitate the exchange of pertinent

information with area agencies. The benefits of these collaborative efforts are reflected in an overall clearance rate of 80% for cases assigned to the General Investigative Unit in 2014.



This extremely high clearance rate is a direct result of the hard work and dedication demonstrated daily by each member of the General Investigations Unit and is further demonstrated by the

comparisons below using 2013 national averages\* for robberies and burglaries:



## Annual Report - 2014

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Although General Investigators can be assigned to work any type of case, many investigators receive advanced training and specialize in certain crimes. Some of their areas of specialization include:

- ❖ Forensics
- ❖ Computer Crime
- ❖ White Collar Crime
- ❖ Juvenile Crime
- ❖ Sex Crimes
- ❖ Crimes Against Children
- ❖ Domestic Violence
- ❖ Violent Crimes

Additionally, with the advances in technology, child exploitation cases require

specific expertise, training and computer software to resolve. As part of the Internet Crimes Against Children Taskforce and the FBI Child Exploitation Taskforce, three members of the General Investigations Unit have received advanced training in the investigation of child exploitation cases to include the possession and manufacturing of child pornography. During 2014 these Task Force investigators executed 13 search warrants (2 federal/11 state), made six arrests and obtained evidence in 28 child exploitation cases which were referred to the appropriate jurisdictions for follow up (8 federal/20 state).

### **Vice/Narcotics Unit**

The Vice/Narcotics Unit is a small unit consisting of investigators that utilize various investigative strategies and resources with the goal of identifying, arresting and prosecuting illegal narcotics distributors who operate in Hanover County. Additionally, the Vice/Narcotics Unit investigates other vice-related criminal activity including prostitution, human trafficking and illegal gambling.

The Vice/Narcotics Unit works closely with all of our local, state and federal law enforcement partners in the Richmond Metropolitan area to investigate these crimes which frequently take place across jurisdictional boundaries. In September, in conjunction with Henrico Police, Richmond Police and the Ashland Police Department, the Vice/Narcotics Unit participated in a joint operation/investigation focused on

combating the distribution of heroin in the Richmond Metropolitan area. As a result of this operation, 11 individuals were arrested on 39 Felony charges. Additionally, 170 grams of heroin and seven firearms were recovered.

The unit continues to have two investigators assigned full time to two separate task forces supervised by the Richmond Field Office of the DEA. These investigators work directly with other local agencies and DEA agents to combat large-scale drug traffickers in the Richmond Metropolitan area.

In 2014, the Vice/Narcotics Unit facilitated the Sheriff's Office's participation in the DEA's bi-annual Prescription Drug Take-Back initiative. This initiative allows Hanover County citizens to safely dispose of

## Annual Report - 2014

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their expired and unwanted prescription medications by dropping them off at designated locations. This year, the Sheriff's Office partnered with the Ashland Police Department in collecting over 785 pounds of prescription medication. All of the prescription medication collected is transferred to the DEA's custody where it is transported to a commercial incinerator for destruction.

Again in 2014, the Vice/Narcotics Unit continued its partnership with Hanover County Public Schools by conducting bi-annual K9 school sweep operations at every middle school and high school in Hanover County. The Vice/Narcotics Unit works with drug and explosives detecting K9 teams

### **Street Crimes Unit**

The Street Crimes Unit is a small, yet integral unit composed of investigators that specialize in covert methods of gathering evidence for ongoing criminal investigations and responding to intelligence-driven crime trends with an emphasis on making "on-scene" apprehensions. This unit works collaboratively with surrounding jurisdictions on a regular basis to investigate offenders who frequently cross jurisdictional boundaries. Members of the Street Crimes Unit are also trained in the use and deployment of covert surveillance equipment, camera systems and alarm systems.

from Hanover County Fire/EMS, Virginia State Police, Virginia Department of Corrections and Virginia Capitol Police to conduct these operations.

This year, the Vice/Narcotics Unit, in conjunction with the Ashland Police Department and the Richmond Field Office of the FBI, conducted three separate prostitution sting operations. The purpose of these operations is to combat human trafficking in the Richmond Metropolitan area. As a result of these operations, multiple individuals were arrested and prosecuted for crimes involving prostitution.

Beginning in late November and continuing through the Christmas holidays, the Street Crimes Unit participated in the Sheriff's Office Holiday Patrol initiative. During this assignment, members of the Street Crimes Unit conducted over 1,360 hours of surveillance in the commercial shopping areas of Hanover County. During this assignment, there were no robberies or any other major crimes reported to the Sheriff's Office in the commercial shopping areas.

# Annual Report - 2014

## Professional Standards and Risk Management

The Office of Professional Standards and Risk Management is staffed by one lieutenant who reports directly to the Sheriff. This office is primarily responsible for investigating external and internal complaints involving alleged officer misconduct and conducting inspections.

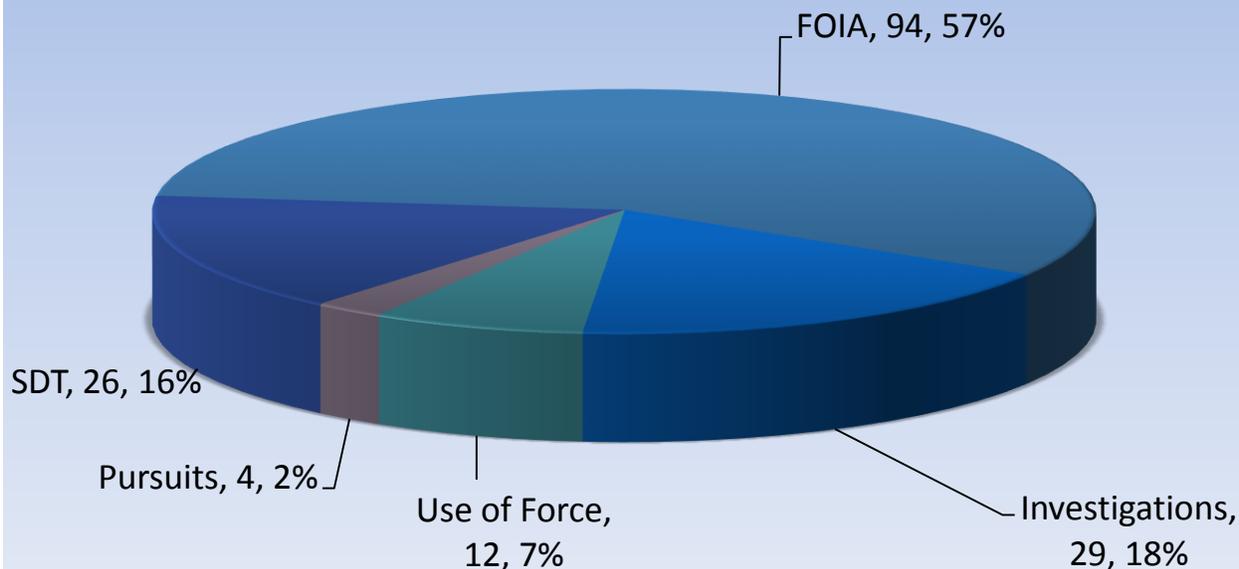
In 2014, there were 240,472 documented citizen contacts agency-wide, which resulted in 11 externally generated citizen complaints. Of these, only two were deemed to have been founded complaints, seven were unfounded, one resulted in a resignation and one was deemed no improper action. In addition, there were a total of 18 internally generated complaints, which were initiated by Sheriff's Office supervision. Of these, 14 were founded,

one was unfounded, one resulted in a resignation, one was withdrawn and one was deemed as no improper action.

In addition, this office is responsible for reviewing all Use of Force and Vehicle Pursuit Reports in order to ensure policy compliance. During 2014, a total of 12 Use of Force Reports and four Vehicle Pursuit Reports were reviewed.

Lastly, this office is tasked with responding to all Freedom of Information Act (F.O.I.A.) requests and ensuring compliance with all Subpoenas Duces Tecum received by the Sheriff's Office. In 2014, this office handled a total of 94 F.O.I.A. requests and 26 Subpoenas Duces Tecum.

### Professional Standards and Risk Management Task Analysis (2014)



## Annual Report - 2014

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### Retirements

#### *Captain Richard Farmer*

Captain Farmer was hired by the Sheriff's Office in 1979 and served Hanover County for 35 years in all three divisions, most recently as supervisor of the Special Operations Unit. At various times throughout his career, he was a member of the HRET and the Narcotics Unit. He earned two Dedication to Duty Awards, an Excellent Service Award, a Meritorious Award, and a Unit Citation while in General Investigations. He was also awarded a Valor Award by the Retail Merchants' Association.



#### *Deputy Charles Davis*

Deputy Davis joined the Sheriff's Office in 1995 and served as both a DARE Officer and a patrol deputy, most recently on Day Shift. He was also a member of the U.S. Coast Guard and previously worked for the Williamsburg Police Department. He earned a Meritorious Service Award and two Dedication to Duty Awards during his 18 years with the Sheriff's Office.

#### *Deputy Tammy McLaughlin*

Deputy McLaughlin was hired in 1998 and served the Sheriff's Office for 16 years as a patrol deputy, mostly on Day Shift. He earned two Dedication to Duty awards. He was a member of the U.S. Coast Guard.



#### *Deputy Michael Purcell*

Deputy Purcell was hired in 2002 and, during his twelve years with the Sheriff's Office, he completed two deployments with the U.S. Army. He received a Unit Citation in 2010 for his work in the Training Unit and a Dedication to Duty Award in 2011. At the time of his retirement, he was a member of Midnight Shift.

#### *Deputy Stewart Wickham*

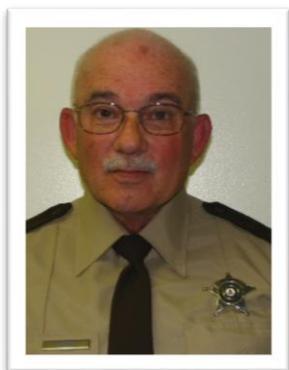
Deputy Wickham was hired in 1989 as a Patrol Deputy and served the Sheriff's Office for 25 years. In addition to Patrol, he served as a K9 handler, a DARE officer, and a training officer. He received a Unit Citation in 2010, and a Dedication to Duty Award in 2011. At the time of his retirement, he was assisting the Court Services Unit.



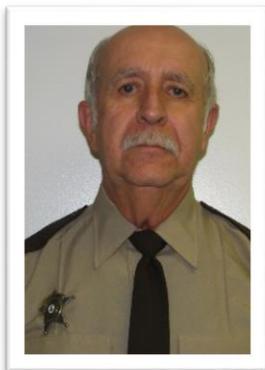
## Annual Report - 2014

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In addition to the full-time sworn officers listed above, the following reserve deputies also retired in 2014 after years of dedicated volunteer service to the Sheriff's Office:



Deputy James Legg  
16 years



Deputy James Robinson  
33 years



Deputy Terry Tucker  
12 years

### **New Faces**

*The Sheriff's Office and Hanover County Animal Control welcomed the following employees in 2014:*

Thomas Bateman  
Ernest Brown  
Michael Bushey  
Michael Crone  
Megan Crowder  
Bryan Cvengros  
Matthew Dodge  
Ryan Dumond

Heather Edwards  
Callie Elmore  
David Fleenor  
Steven Funes  
Ryan Gayle  
Aaron Holman  
Bryan McIntee  
Neal Newton

Matthew O'Bryant  
Janay Osborne  
Stephanie Pegram  
Jeffrey Phillips  
Evan Povar  
Michael Richardson  
Scott Sparks

# Annual Report - 2014

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## Community Involvement

### Law Enforcement Support of Special Olympics

The Sheriff's Office has been a supporter of the Special Olympics since 1986. In 2014 the Sheriff's Office participated in the following events:



Law Enforcement Torch Run



Red Robin Tip-A-Cop



Softball Tournament



Polar Plunge



Wawa with the Law



Harley-Davidson Raffle

# Annual Report - 2014

## National Night Out

This year's National Night Out once again proved that we have such great partnerships throughout our county. Fifty-six neighborhoods participated in NNO 14. We held our kick-off event at TARGET in Mechanicsville like we have over the past few years. TARGET, although no longer the NNO corporate sponsor at the national level, in Mechanicsville wanted to continue our partnership and worked tirelessly to provide an even better time this year than last year! In addition to law enforcement vehicles, fire and EMS vehicles on display and many children's activities available with food provided, Life Evac provided everyone with a great surprise by bringing in a helicopter for display.



Several other local businesses donated many items of food and goodies for this kick-off. ADT Alarm Company, the national corporate sponsor for NNO 14, also participated in the kick-off and went to several locations during the evening, handing out over 1,200 gifts to citizens.

During the evening events, McGruff the Crime Dog and Daren the DARE Lion visited over 30 neighborhoods. Our K-9 teams, dive teams and bike teams also visited many locations and gave demonstrations. Investigator Dunfee conducted a

presentation to one of our senior communities on Identity Theft and



scams by computer. Our Motorist Assist volunteers also visited several locations with two fully staffed vehicles. During the TARGET kick-off, 85 children were fingerprinted for Child ID fingerprinting. Several more were printed at one of the neighborhoods during their event for a total of 106.

For the second time, the Sheriff's Office submitted information about our National Night Out activities in Hanover County to the National Association of Town Watch Awards Committee. The Awards Committee selected the Hanover Sheriff's Office as a National Award Winner for its outstanding participation in the 31st Anniversary National Night Out crime, drug and violence prevention program. According to the NATW, this year's event involved 38.1 million people in 16,540 communities from all 50 states, U.S. territories and military bases worldwide. Hanover County placed

22<sup>nd</sup> in the nation under Category 2 (population of 100,000-299,000) and this is two places higher than last year.

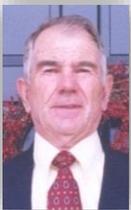


# Annual Report - 2014

## Citizens Advisory Board

The Citizens Advisory Board, formed in 1994, consists of 20 citizens of various professions who act in an advisory capacity to the Sheriff on matters such as budget, public events, community affairs, and

administrative planning. Their assistance is crucial in devising future comprehensive planning concerning the growth of the Sheriff's Office in conjunction with the needs of the community.

				
Mr. Bob Bailie	Mr. Robert Barnette	Mr. Frank Bradley	Mr. John Cox	Ms. Brenda Eggleston
				
Mr. David Fuller	Mr. Charles Horner	Mr. Scott Huzek	Mr. William Jacobs	Mr. Jim Kickler
				
Mr. Buddy Klotz	Mr. Charlie Long	Ms. Anne McDougall	Mr. Tom McKittrick	Mr. Jim Mackenzie
				
Mr. Todd Rogers	Mr. Brutus Russell	Mr. John Wash	Mr. Bill Watkins	Mr. A.D. Whittaker

# Annual Report - 2014

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## Hanover County Sheriff's Office Foundation

In 2008, the Hanover County Sheriff's Office Foundation was established. The Foundation is a non-profit 501(c)(3) organization. It is managed by a Board of Directors, all of whom are volunteers, led by an Executive Committee. The Board is responsible for all aspects of the Foundation, to include making the determination for the distribution of funds, goods or services.

The Hanover County Sheriff's Office Foundation provides a resource for the Sheriff's Office where donations, goods or services can be received and disbursed for the benefit of the Office without the appearance of impropriety while furthering

the goal of providing for the safety and well-being of all citizens of Hanover County.

The Foundation makes disbursements to benefit the citizens of the County of Hanover with the objective of supporting and strengthening the services, operations, community relations, performance, facilities, education, morale, competence and professionalism of the Hanover County Sheriff's Office and its officers, employees and volunteers.

The Foundation sponsored a golf tournament in May 2014. The tournament was held at the Hanover Country Club to benefit the Foundation.



# Annual Report - 2014

## Fall Fellowship Festival

After months of planning, the first Fall Fellowship Festival took place on the Courthouse grounds on October 18, 2014, where faith and non-profit groups came together to show the true spirit of volunteerism and resources available to our citizens. An estimated 5,000 people were in attendance to see displays from over 100 faith and volunteer groups while enjoying good music from the Wade Foundation.



# Annual Report - 2014

## 2014 PHOTOS





