

**COMMERCIAL ELECTRICAL PERMITS**

NOTE: **Two** sets of plans **MUST** be included with permit applications.

**SITE LIGHTING REQUIRES A SEPARATE PERMIT.**

NAME OF OWNER: \_\_\_\_\_

ELECTRICAL CONTRACTOR: \_\_\_\_\_

CONTRACTOR'S ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BUILDING PERMIT NUMBER IF APPLICABLE \_\_\_\_\_

LOCATION OF WORK \_\_\_\_\_

DESCRIPTION OF WORK \_\_\_\_\_

**COMMERCIAL ELECTRICAL PERMIT FEES**

WHEN THE COST OF LABOR AND MATERIALS AND MATERIALS INVOLVED IN THE INSTALLATION, MAINTENANCE, AND REPAIR DOES NOT EXCEED \$5,000.00, THE FEE SHALL BE \$99.75, WHEN SUCH COST EXCEEDS:

DOES NOT EXCEED \$5000.00, THE FEE SHALL BE..... \$99.75

\$5,001.00 + ----- \$99.75  
PLUS \$4.20 FOR EACH ADDITIONAL \$1,000.00

STATE LAW REQUIRES THAT ALL BUILDING INSPECTION DEPARTMENTS COLLECT A 2% SURCHARGE ON ALL BUILDING PERMIT FEES. THIS INCLUDES ELECTRICAL PERMITS.

EXAMPLE: \$99.75 PERMIT FEE PLUS THE 2% STATE SURCHARGE:

TOTAL COST FOR THE PERMIT IS \$101.75

THE ESTIMATED COST SET FORTH ON THE REFERENCED PERMIT FOR THE PURPOSE OF DETERMINING THE APPLICABLE PERMIT FEE IS DETERMINED BY THE FOLLOWING:

THE ACTUAL COST OF **ALL** LABOR AND MATERIALS INCLUDING ANY AND ALL FURNISHED BY OTHER THAN THE INSTALLER, SHALL BE INCLUDED IN THE COST.

NOTE: PLEASE MAIL APPLICATION TO: HANOVER COUNTY  
BUILDING INSPECTORS OFFICE  
P. O. BOX 470  
HANOVER, VA 23069

**COMMERCIAL ELECTRICAL PERMIT APPLICATION WORK SHEET**

CONTRACTOR NAME \_\_\_\_\_ INQUIRY # \_\_\_\_\_

OWNER NAME \_\_\_\_\_

Available Fault Current \_\_\_\_\_

Voltage and Number Phases \_\_\_\_\_

Service Size Amps \_\_\_\_\_

Number of Disconnects \_\_\_\_\_

Conductor Type (Alum.; Copper) \_\_\_\_\_

Conductor Size & Number \_\_\_\_\_

Insulation Type (THHN, THHW, ETC.) \_\_\_\_\_

Raceway Type \_\_\_\_\_ Size \_\_\_\_\_

Location of Disconnect (Inside, Outside) \_\_\_\_\_

NonContinuous Load \_\_\_\_\_

Continuous Load \_\_\_\_\_

General Lighting Load (Table 220-3(b)) \_\_\_\_\_

Appliance Load \_\_\_\_\_

Total Motor Load \_\_\_\_\_

Largest Motor Load \_\_\_\_\_

Total Outlet Load (Not on Gen. Light Circuits) \_\_\_\_\_

Total Heating Load \_\_\_\_\_

Total A/C Load \_\_\_\_\_

Kitchen Equipment Load \_\_\_\_\_

Number of Kitchen Appliances used to determine load and demand factor if used

# \_\_\_\_\_, \_\_\_\_\_ %

Total Load after any demand factors \_\_\_\_\_

*\*All plans must be submitted with application or have prior approval from this office.*

*\*All plans must provide the information requested on the work sheet and the work sheet must be completed in full.*

*\*No permit will be issued until all requested information has been provided.*

Estimated Cost: \_\_\_\_\_ Fee \_\_\_\_\_

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_